



Cancelation Policy

The ESGC Graduate School takes great pride in being able to offer high-quality workshops to its student members for free.

Each workshop, whether offered by our staff or by an external facilitator, is a substantial investment of time, money, and resources. Most workshops have a limited number of free places and demand for these spots is generally very high.

Before signing up for a workshop, please keep the following in mind

- If you register for an event, you have committed to attend for the entire workshop (from start to finish).
- For workshops with multiple sessions (spread out over several weeks), you must attend 80% of the time.

If you want to cancel

- You must give us at least **5 working days before the workshop starts** notice, if you are unable to attend (exception illness or personal emergency.)

In case of late cancellation, partial attendance or a no-show

the Graduate school will take the following steps

- After a first late cancellation or no-show, you will receive a warning.
- After a second late cancellation or no-show, you will be asked to refrain from registering for a GS workshop for 6 months.

Thanks for your understanding and support!